

LMU Risk Management for Community-Based Learning

Off Campus Risk and Liability

The University does not require students to sign waivers of liability when students are engaging in required course work.

There are no steadfast rules required by the University to follow in regard to safety while engaged in community-based learning. It is up to the faculty member to provide all of the pertinent information about the area they are going into, especially if the area poses some kind of risk. Possibilities for supporting student safety include:

- Students working in pairs or groups
- Not sending students into certain areas at night
- Asking students to park as closely as possible to their community site
- Having students be cognizant of their surroundings at all times

Transportation

The university's only fast rule is there can be no 15-passenger vans. There are vans that CSA sometimes loans that can be used by classes, but students must get safety certified to drive the vans.

Students, staff or faculty members can use their own cars, but should know that if they use their own vehicles then their own insurance is in effect.

If there is an incident during class, either on or off campus, you and/or the student must notify DPS immediately and make a report and then notify risk management.

Department of Public Safety
1 LMU Dr., Foley Annex Building
Los Angeles, Ca. 90045
Phone 1-310-338-2893
Fax: 1-310-338-5818

**In case of emergency
dial 222 from any on campus phone**

Bringing People onto campus

We sometimes invite adults or young people (minors) on to campus for talks or presentations. A contract should be arranged between LMU and any speakers we hire. Risk Management has templates that can be used. If minors are brought to campus to participate in a program, we should get parent consent forms. These documents must come from Risk Management.