LOYOLA MARYMOUNT UNIVERSITY

Sociology Department

SUMMER COMMUNITY INTERNSHIP PROGRAM

HOST ORGANIZATION INTEREST FORM & INTERNSHIP DESCRIPTION

8 WEEKS	240 HOURS	30 HOURS/WEEK
Internship Length	Required Total	Approximate Commitment

LMU provides the student stipend. Host organizations provide meaningful work, professional supervision, mentorship, and at least one substantive project or deliverable. Host organizations may interview candidates before making a final selection.

Organization Name: Community Coalition	**Organization Website: www.cocosouthla.org**
Primary Contact: Leslie Cooper Johnson	**Title: Vice President of Programs & Organizational Culture**
Email: leslie@cocosouthla.org	**Phone: (323) 750-9087**
Organization Address: 8101 S. Vermont Avenue, Los Angeles, CA 90044	

Briefly describe your organization's mission and the community/population you serve:

Our mission is to transform the social and economic conditions that foster addiction, crime, violence and poverty by building a community institution that involves thousands in creating, influencing, and changing public policy.

Proposed Internship Title: Support Servant Leader Intern	**Number of Interns Requested: 5**
Primary Internship Location: SEED LA (8400 Vermont Avenue, Los Angeles, CA)	**Work Arrangement (In Person / Hybrid / Remote): In-Person**

☐ ☐ ☐ ☐ Program Development Community Outreach **Youth Programming** Research/Evaluation ☐ ☐
☐ ☐ Communications Advocacy Fundraising/Development **Event Planning**
☐ ☐ ☐ Data/Impact Reporting **Community Organizing** Other: _____

Internship Overview - Describe how the student will contribute to your organization's work:

Interns will support a key program (ie. Freedom Schools) that provides essential academic enrichment and socio-emotional support to youth in South Los Angeles during the summer.

Primary Responsibilities - List 4-6 major responsibilities:

- Serve as energetic Harambee (morning pep rally) leaders each morning of program operation.
- Serve as leaders of afternoon activities and other special events
- Chaperone field trips.
- Maintain accurate attendance records.
- Collaborate with site staff to establish and maintain a positive, supportive, and structured environment for the scholars.
- Serve as a positive role model for the Freedom School Partners scholars.

REQUIRED: Each student must complete or make a substantial contribution to at least one meaningful project, initiative, or professional deliverable during the eight-week placement. The project should address a real organizational/community need and result in a tangible contribution or clearly identifiable outcome.

Project / Initiative Title: Children's Defense Fund (CDF) Freedom Schools

What organizational or community need will this project address?

The Freedom School mission is fostering environments that support children and young adults (known as "scholars") to excel and believe in their ability to make a difference in themselves, their families, schools, communities, country, and the world with hope, education, and action.

What will the intern be responsible for doing?

Providing support, supervision and increased capacity for the Freedom Schools program which aims to create a safe and enriching environment for 60-70 Black and Brown youth, ranging from 3rd to 12th grade.

What tangible product, result, or contribution should exist at the end of eight weeks?

Interns will have contributed to advancing educational equity in South Los Angeles through delivering a successful and culturally relevant 6 week enrichment program.

☐ ☐ ☐ ☐ Nonprofit Operations **Community Engagement** Professional Communication **Program Development** ☐ ☐

☐ ☐ Research/Data Advocacy Project Management **Leadership/Teamwork**

☐ ☐ ☐ ☐ Fundraising Communications/Storytelling **Event Coordination** Other: _____

Identify 2-3 learning goals for the intern:

Student Learning

Identify 2-3 learning goals for the intern: Learn how to plan and implement an extensive, culturally relevant youth program. Deepen analysis and understanding of South Los Angeles youth's socio-emotional needs.

Intern Supervisor: Benjamin Casar	**Title: Associate Director of Prevention**
Email: benjamin@cocosouthla.org	**Phone: (310) 383-7754**

☐ ☐ ☐ ☐ Daily Check-In Several Times Per Week Weekly Other: Weekly

Briefly describe how supervision, feedback, and mentorship will be provided:

Supervision is provided on a daily basis, while feedback and mentorship is structured into weekly check-ins with a supervisor who has over a decade of experience of youth organizing in South Los Angeles.

Students must complete 240 hours over 8 weeks (approximately 30 hours per week).

Anticipated Days / Hours: Monday-Friday, 9am- 3:30pm

☐ ☐ Evening/Weekend Responsibilities: **No** Yes - Explain: _____

☐ ☐ Transportation Requirements: **No** Yes - Explain: _____

Special requirements (background check, fingerprinting, training, confidentiality, etc.):

Requirements as stated by Community Coalition's employee handbook, including LiveScan since the program is for minors

☐ ☐ ☐ ☐ ☐ Strong Writing **Verbal Communication** Research **Organization Creativity**

☐ ☐ ☐ ☐ ☐ Leadership Public Speaking **Social Media** Data/Excel **Community Engagement** ☐ ☐

☐ ☐ **Youth Experience Bilingual/Multilingual** Independent Work Other: _____

Preferred academic interests, experience, or other qualifications:

Interests and/or experience should include working with Black and Brown youth from underserved communities like South Los Angeles.

☐ ☐ ☐ Preferred Interview: In Person **Zoom/Virtual** Either

☐ ☐ ☐ ☐ Candidates to Interview: 1-2 **2-3** 3-5 No Preference

By submitting this form, the organization confirms that it can support an LMU undergraduate intern for **240 hours over 8 weeks** and provide meaningful, mission-related work; sufficient substantive work for approximately 30 hours each week; a designated supervisor; regular feedback and mentorship; professional learning opportunities; and at least one substantive project, initiative, or professional deliverable. *Administrative duties may be part of the internship, but routine clerical tasks should not constitute the majority of the student's 240 internship hours.*

Authorized Representative: Leslie Johnson	**Title:** VP of Programs & Org. Culture
Signature: [signature]	**Date:** 10/30/26

Submission of this form indicates interest and does not guarantee a student placement. LMU will review proposed internship opportunities for alignment with program expectations. Approved host organizations will have an opportunity to interview candidates before making a final selection.

☐ ☐ ☐ Organization Approved: Yes Pending No

☐ ☐ Internship Description Approved: Yes Revision Requested

☐ ☐ Proposed Project Approved: Yes Revision Requested

Assigned Student / LMU Program Contact / Notes: