

Bellarmino College of Liberal Arts
College Council, Executive Committee, & Standing Committees

College Council

Charge:

The College Council is the formal body that recommends policies and resolves questions of governance procedures for the College. The Dean shall consult with the College Council on matters pertaining to the College, including the curriculum and pedagogy; program review and assessment; strategic planning and resource allocation; faculty, staff, and student affairs; and general educational policy. The Council is empowered to refer issues to committees, to form ad hoc committees and task forces, to conduct studies, and to make recommendations to the Dean. The Council shall refer issues to committees, who shall then issue recommendations to both the Council and the Dean. The Council shall consider any matters presented to it by the Standing Committees and may act upon committee recommendations and/or follow up on recommendations made to the Dean. The recommendations of the College Council represent the voice of the BCLA Faculty, Staff, and Students, and are advisory to the Office of the Dean and the University Community. Its recommendation expresses the will of the faculty regarding questions arising within the faculty's primary, collaborative, and advisory areas of responsibility, as informed and influenced by the advice of its staff and student colleagues, and the will of the College community regarding questions affecting its faculty, staff, and students.

Membership:

- **Contingent Faculty** [2]
Juana Gaston (PSYC) 2015-2016
Arik Greenberg (THST) 2015-2016
- **Continuing Faculty** [3, including 1 pre-tenure]
Roberto Dell'Oro (BIOE) 2015-17
Amir Hussein (THST) 2015-2017
Sean D'Evelyn (ECON) 2015-2017
- **Department Chairs** [13]
AFAM, CHST, CLAR, ECON, ENGL, HIST, MDLL, PHIL, POLS, PSYC, SOCL, THST, WNST
- **Staff** [1]
Katherine Brown (Inter-faith programs) 2015-2017
- **Dean's Office liaisons** (*ex officio*)
Associate Dean Jennifer L. Eich
Associate Dean Richard Fox
Associate Dean Michael Horan

Executive Committee

Charge:

The Executive Committee shall call Council meetings, set the agenda for all Council meetings in consultation with the Dean, invite guests to the Council meetings as appropriate, appoint or recommend appointees to the Committees of the College as provided for in these Bylaws, and act as liaison between the Council and the Office of the Dean. Members of the Executive Committee shall be elected at the final meeting of the Council in each academic year by the new and continuing council members.

Membership:

Chair: *The Chair of the Council shall be a faculty member of the Council with tenure, who has (with the exception of the first chair) served at least one year on the Council, and shall serve a term of one year as Chair. No one shall serve more than two consecutive terms as Chair. (2015-2016)*

Vice Chair: *The Vice-Chair of the Council shall be a faculty member of the Council with tenure and shall serve a term of one year. (2015-2016)*

Secretary: *The Secretary of the Council shall be any member of the Council and shall serve a term of one year. (2015-2016)*

Member at large: *The fourth member of the Executive Committee shall be any faculty member of the Council and shall serve a term of one year. (2015-2016)*

Committee on Student Engagement & Success

Charge:

The Committee shall review and make recommendations for policies and procedures related to curricular and co-curricular student engagement. Areas such as student advising, undergraduate research, community-based learning and engagement, internships, faculty-facilitated international immersions, and the BCLA Student Ambassadors program will fall under this committee. The Committee will coordinate with other University committees and offices that support student success, such as the Academic Resource Center, the Center for Service and Action, Career Development Services, and the Office for Undergraduate Research. The Committee will operationalize procedures related to annual student achievement awards, College funding in support of student engagement, and College efforts to report student outcomes. The Committee should have diverse disciplinary and faculty rank representation and staff and student representation.

Membership:

- **Humanities [1]**
Margarita Ochoa (HIST) 2015-2017
- **Interdisciplinary [1]**
Alicia Partnoy (MDLL) 2015-2017
- **Social Sciences [1]**
Jennifer Abe (PSYC) 2015-2017
- **Staff [1]**
Faith Sovilla (THST) 2015-17
- **Student [2]**
Committee to determine and elect students in fall 2015
- **Dean's Office liaison (ex officio)**
Associate Dean Richard Fox
- **Dean's Office special appointment**
Deanna Cooke, BCLA Director of Engaged Learning

Curriculum & Assessment Committee

Charge:

The Curriculum & Assessment Committee shall oversee and make recommendations on curricular matters, including new curricular initiatives, new program proposals, program modifications, academic program review, assessment of student learning, and instructional technology. The Committee shall receive annual reports from departments and programs regarding new courses developed and shall be notified of any changes in academic requirements. The Committee should have representation from the social sciences, humanities, interdisciplinary programs, graduate programs, and any other distinct curricular area of the College as defined in the Committee's Bylaws. The Committee also should have a non-tenured faculty representative and a student representative. The Committee provides feedbacks and recommendations to the Dean. Meetings held monthly. Chair will be elected when the Committee first convenes in fall semester.

Membership:

- **At-large faculty** [1]
Michelle Miller (ECON) 2015-2017
- **Graduate programs** [1]
Dermot Ryan (ENGL) 2015-2017
- **Humanities** [2]
Nigel Raab (HIST) 2014-2016
Charlotte Radler (THST) 2015-2017
- **Interdisciplinary** [1]
Curtiss Takada Rooks (2015-2017)
- **Social Sciences** [2]
Stacy Burns (SOCL) 2014-2016
Feryal Cherif (POLS) 2014-2016
- **Undergraduate student** [1]
Committee will elect in fall
- **Dean's Office liaisons** (*ex officio*)
Associate Dean Richard Fox
Associate Dean Jennifer L. Eich

Faculty Development Committee

Charge:

The Committee shall review applications and make recommendations to the Dean for the awards and funds in the College that support faculty and student-faculty scholarship and research. The Committee develops and maintains transparent application processes and plans programs to promote and celebrate scholarly accomplishments. The Committee makes recommendations or provides input related to space, technology, and other resources pertaining to research. The Committee should have representation from the humanities, interdisciplinary programs, social sciences, and any other distinct curricular area of the College as specified in the Committee's Bylaws.

Membership:

- **Humanities** [2]
Najwa al-Qattan (HIST) 2015-2017
Anthony Perron (HIST) 2015-2017
- **Interdisciplinary** [1]
Mona Seymour (URBN) 2015-2017
- **Social Sciences** [2]
Edward Park (APAM) 2014-2016
Jennifer Ramos (POLS) 2015-2017
- **Dean's Office liaison** (*ex officio*)
Associate Dean Michael Horan

Faculty Review Committee

Charge:

The Committee, composed of tenured members of the College faculty at the rank of Associate Professor or Professor, shall review all mid-probationary (a.k.a. fourth-year) pre-tenure dossiers and make recommendations to the Dean regarding progress toward tenure and contract renewal. It shall conduct the periodic review of departmental and program rank and tenure standards. The Committee

should have representation from the social sciences, humanities, interdisciplinary programs, and any other distinct curricular area of the College as specified in the Committee's Bylaws.

Membership:

- **Humanities** [2]
Nicolas Rosenthal (HIST) 2014-2016
Stuart Ching (ENGL) 2015-2017
- **Interdisciplinary** [1]
Adilifu Nama (AFAM) 2015-2017
- **Social Sciences** [2]
Nadia Kim (SOCL) 2014-2016
Rebecca Sager (SOCL) 2015-2017
- **Dean's Office liaison** (*ex officio*)
Associate Dean Michael Horan

Graduate Studies Committee

Charge:

The Committee shall review and make recommendations pertaining to the College's graduate programs. The Committee will coordinate closely with the Dean of the College or his/her designee as well as with the Dean of the Graduate Division on matters such as new program development, program requirements, budget modeling, cost/revenue analysis, enrollment management, governance, and other issues pertaining to the management of graduate programs. The Committee should include all Directors of BCLA's Graduate Programs, *ex officio* members with vote, other faculty representatives, and have graduate student representation.

Membership:

- **At-large** [1]
Stephen Shepherd (ENGL), 2015-17
- **Bioethics**
Roberto Dell'Oro, Director
- **English**
Dermot Ryan, Director
- **Graduate student** [1]
To be elected week of April 20-25, 2015
- **Philosophy**
Elizabeth Murray, Director
- **Theological Studies**
Daniel Smith-Christopher, Director
- **Yoga Studies**
Christopher Chapple, Director
- **Dean's Office liaison** (*ex officio*)
Associate Dean Michael Horan

NOTE:

Committee members will coordinate their own meeting times for early in fall semester, and will take up the work in fall of constructing Bylaws and proposing to the College Council a committee plan for staggering terms of members of each committee.