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## Maximum Units

**Students may register for up to 17 units at this time.** The 17 unit restriction will be lifted **August 10**, allowing students in good academic standing to increase their course load to 18 units. They can do this on PROWL with no petition or permission override necessary.

After August 10, students who want to take more than 18 units must complete the "Unit Overload" section of the General Petition. To receive permission for a unit overload in the fall, the student must earn a minimum gpa of 3.25 this semester.

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## Hold

Students can check to see if they have any active holds on PROWL by going to VIEW HOLDS on their Registration menu. Only the originator of the hold can remove it.

Typical holds that prohibit registration include:

Type	Reason	How to Clear
<b>Advisor Hold</b>	Mandatory advising for all undeclared majors and students currently on academic probation.	Advisor removes hold on PROWL after meeting with the student. Go to <i>View Holds</i> on the <i>Student Menu</i> , click <i>Remove</i> button.
<b>Controller Hold</b>	Outstanding balance, missing paperwork	Refer student to Student Accounts
<b>Dean Hold</b>	Student is currently on academic probation and received one or more deficiency notices this term.	Refer student to Dean's Office
<b>Registrar Hold</b>	No local mailing address or emergency contact information. Missing Transfer Course Approval for courses taken elsewhere.	Student updates information on PROWL under the Personal Information tab. Student completes Transfer Course Approval form, obtains approvals and submits it to Registrar's Office.

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## Changing/Declaring a Major or Minor

Students often add, change or declare majors and minors prior to registration. To do so, they must complete the Change of Program Petition available in the Dean's Office or on the Registrar's website. Students begin the process by obtaining signatures from the chair and Dean's Office of the new major or minor. Some programs like business, communications, or those offered in the School of Film & Television, have a separate application process and their own internal deadlines. Questions should be directed to the appropriate Associate Dean or department chair. Students will not be signed out of their current program until they have been accepted into a new one. Once the form is submitted to the Registrar's Office the student will be assigned a new advisor.